

**KERALA PAPER PRODUCTS LIMITED**  
(Government of Kerala Undertaking)  
**Newsprint Nagar P.O.**  
Kottayam – 686616. Web site : [www.keralapaper.in](http://www.keralapaper.in)

**TENDER NOTICE No. KPPL/FDP/02/W/11/2024 DATED 30.10.2024**

Sealed, superscribed tenders are invited from experienced contractors/interested parties for clear felling and transportation of Acacia and other pulpwood trees available from the following Government Organisation/Departments and nearby Institutions/Government Departments to Kerala Paper Products Limited, Newsprint Nagar.

Sl.No	Location of plantation	Species	Approx. Qty in MT	EMD Rs.
1.	a) Autokast Limited, Cherthala and nearby Institutions/Government Departments (Acacia-230 MT, Miscellaneous pulp wood – 20 MT) b) PWD Sub Division, Changanassery – Karukachal-Nethallur Road and nearby Institutions/Government Departments (Acacia-40 MT, Miscellaneous pulp wood – 10MT) c) Kerala Water Authority- W.S.P Division,Vaikom-Ayyarkulangara Quarters Compound (Miscellaneous pulp wood-30 MT)	Acacia - 270 MT & Miscellaneous Pulp wood - 60 MT	330	3300

Tender forms and other details can be obtained from the Commercial Department of Kerala Paper Products Limited, Newsprint Nagar, Kottayam from 30.10.2024 to 04.11.2024 on payment of Rs.500/-plus GST 18% by remittance in the account No.11090200002986 of Kerala Paper Products Limited at Federal Bank, Peruva (IFSC: FDRL0001109) or can be downloaded from our Website upto 04.11.2024, 11 AM.

Tenders completed in all respects with the prescribed EMD, in sealed cover, shall be deposited in the tender box provided in the Administrative Building, Kerala Paper Products Limited, Newsprint Nagar on or before 11.00 am on 04.11.2024. Tenders will be opened at 11.30 am on 04.11.2024 in the presence of attending bidders at KPPL, Newsprint Nagar. If the date of opening happens to be a holiday for the company, the tenders will be opened at the schedule venue at the schedule time on the next working day. Company will not be responsible for postal delay. Tenders without EMD shall be rejected. KPPL reserves the right to accept or reject any or all bids without assigning any reason thereof.

FOR KERALA PAPER PRODUCTS LIMITED

Sd/-

HoD (Commercial)

Newsprint Nagar,  
30.10.2024

**TERMS & CONDITIONS****GENERAL:-**

The bidder shall quote the basic rate per Metric Tonne (MT) as well as the rate per Metric Tonne (MT) inclusive of GST in the prescribed Price Bid. The rate per MT has to be given in both figures and words. In case the bidder has quoted two different rates in words and figures, the lower of the two will be considered as valid and binding on the bidder.

Amount of EMD prescribed for the above work shall be submitted by Demand Draft in favour of Kerala Paper Products Limited or remittance in the account No. 11090200002986 of KPPL at Federal Bank Peruva (IFSC: FDRL0001109). The tenders completed in all respect together with the prescribed EMD in separate cover along with price bid, in sealed covers shall be reached the Office of the HoD (Coml) on or before the prescribed date and time as per the tender notice, by post/speed post or to be deposited in the Tender Box provided in the Administrative building, KPPL, Newsprint Nagar. Tenders received after the due date and time shall not be accepted under any circumstance. The bidder shall clearly indicate on the cover their name, address and the Tender Number. Tenders will be opened at 11.30 am on 04.11.2024 in the presence of attending bidders at KPPL, Newsprint Nagar.

**PARTICULARS OF WORK:-**

1. Particulars of work can be had during office hours from the office of the undersigned.
2. The work includes clear felling the pulpwood species of all category available in the contract area, unless otherwise specified, converting into billets/pieces in the required manner and length etc., collection, debarking of pulpwood, splitting oversized billets, loading and transport to the raw material yard of Kerala Paper Products Limited, Newsprint Nagar as directed and all other incidental items of works like removal of debris, lops and tops of the felled material to the vacant areas as directed by the concerned Officials.
3. The felling shall be done in such a manner that no damage is caused to other plant growth/building/electric line, roads or other infrastructure in the area as well as surrounding area.
4. The lops and tops and debris of the pulpwood collected should be cleared from the roads within the Compound area of the Government Departments/Company's/Institutions on completion of the work.
5. The billets should be cut into the length of 2.4 M. If billets having length above the specified length is noticed in any consignment, these billets will be treated as oversized and penalty shall be recovered as in the case of over sized billets, from the contractor.
6. All the material down to a girth of 15 cm under bark should be collected. The diameter of the billets at the thick end should not exceed 40 cm. All billets over 40 cm diameter (or lateral dimension over 40 cm in case of crooked or branched logs) should be split as directed before transportation from the field. In case any billet above the specified size is found to be transported to the mill yard, splitting charge @ 150/billet shall be levied from the contractor.
7. The pulpwood supplied should be completely debarked. If the presence of bark is noticed in any consignment, the same shall be inspected by the Company officials in the presence of the contractor or their authorised agent and penalty shall be realized for the quantity so assessed at the discretion of the Company

**CONDITIONS**

1. The period of contract shall be for two months from the date of issue of work order.
2. The contractor should commence the work immediately after receipt of the work order. If the contractor fails to commence the work of extraction and transportation within a period of two weeks from the date of issue of work order or within the extended time that may be allowed by the Company at its discretion considering the genuine reason for the delay which is beyond the control of the contractor, the work order will be cancelled and the EMD will be forfeited.
3. The contractor has to clear fell all the pulpwood available in the area earmarked for clear felling and transport the materials to the mill yard as per the direction of the Officer-in-Charge. In areas where clear felling is not required, the trees to be retained will be marked and the contractor shall extract the balance material only. In such cases care should be taken to avoid any damage to the standing trees. In case any marked tree is cut/damaged, the contractor is liable to pay compensation as decided by the Company. The work shall be carried out strictly as per the instruction of the KPPL Officials/ Institution/ Government Department Authorities
4. Felling of trees shall be done in such a manner that no damage is caused to other plant growth/ Buildings/Quarters/Electric Lines/Telephone/Cable lines/water supply lines/Roads or other infrastructure in the area. If any damage is caused, any amounts assessed by the Company/ Institution/Government department Authorities towards the loss of property/material shall be recovered from the Contractor.
5. The contractor shall complete felling, conversion, stacking and transportation of the entire available quantity of pulp wood in the area assigned for extraction and transportation within the contract period.
  - (a) For any unfelled area left after the contract period, penalty @ Rs. 375/- per ha shall be recovered.
  - (b) For defective coppicing or dressing of stumps, Rs. 50/- per stump shall be recovered
  - (c) In case any material above 15 cm girth is found to be left in the field value of the produce as assessed by the FDP-in-Charge and approved by the competent authority shall be recovered.
  - (d) For any other violation of the Company's Rules, Tender Conditions etc. penalty as decided by the Company shall be recovered.
6. If at the end of the contract period any pulpwood remains to be felled and collected in the contract area, the Company may at its option requires the contractor to complete the extraction and transportation of the remaining material at the same rates agreed to herein, the contractor shall be liable to complete the balance work left over by him at the same rate terms and conditions of the existing contract during the extended period of contract. If the contractor fails to complete the work so required, the Company may directly or through any other agency of its choice complete the work. The contractor shall be liable to compensate the Company of the entire extra cost incurred by it for completion of the work as aforesaid. The extra cost so incurred shall be deducted from the balance bill amount/SD of that particular work or any other work executed or being executed by the contractor for the Company in addition to any dues payable to the Company.

8. If the Contractor fails to collect and remove the entire pulpwood available in the contract area within the contract period and the same is lost/rendered useless, the Contractor shall pay to the Company the cost of that quantity of wood which is left uncollected/lost/rendered useless as assessed by the Company or any other penalties as demanded and imposed by the Company, apart from recovery of penalty as mentioned above.
9. Required permission, if any, for transport of material shall be obtained from the Govt. authority by the supplier himself.
10. Payment of consideration to the Contractor under the contract at the tendered rate shall be on the basis of the net weight of wood ie. the difference of weight between the gross weight of a loaded truck of wood and the weight of the empty truck as recorded at Company's weighbridge at Newsprint Nagar in the presence of Company's representative. The charges towards the weighment shall be borne by the company and the weight recorded therein shall be conclusive and binding upon both authorities regarding weighment.
11. Company shall arrange for unloading and stacking at KPPL Log yard through separate agency
12. The Contractor shall submit his consolidated bills made upon 10<sup>th</sup>, 20<sup>th</sup> and the last day of every month. The payment shall be released within 10 days of the submission of the bill after deducting all statutory dues amount.  
  
"The payment of GST will be released subject to reflection of the invoice in GSTR 2 B"
13. The Security Deposit shall be 5% of the contract value, inclusive of EMD, submitted by the bidder. The Security Deposit shall be recovered from the contractor from each bill @10% of the bill amount. The security deposit shall not bear any interest. The amount of EMD by the bidder along with the tender shall be adjusted in the security deposit. The balance amount of security deposit shall be recovered from the bills of the contractor as stated above.
14. The security deposit will be refunded to the contractor normally within 60 days of satisfactory completion of work.
15. Earnest Money Deposit of unsuccessful tenderers shall be refunded within a reasonable period of time.
16. The bidder shall furnish the PAN Card before the work is awarded to him.
17. Settlement of all Labour issues, before commencement of work, during the execution of work and after completion of work will be the responsibility of the contractor. For any delay in commencement of work due to non-settlement of Labour issues or any stoppage of work in mid way due to labour problems as a result of which supply of raw materials gets disrupted, the contractor alone shall be held responsible. Failure on the part of the contractor to settle the labour issues within a reasonable period will result in cancellation of the purchase order/agreement and also further actions as per the terms of the agreement.
18. The Contractor shall comply with the provisions of all applicable labour laws, including Employees State Insurance Act and Employees Provident Fund and Miscellaneous Provisions Act. The name and other details of all employees engaged by the Contractor shall be intimated to us.

19. The contractor shall strictly comply with the provisions of the Juvenile Justice Act, Child Labour (Prohibition and Regulation) Act 1986 and other Acts & Rules in this regard and shall not employ or engage any person coming under the purview of these acts. The contractor will be fully responsible for any consequences arising out of any action taken by the contractor or his men/staff/agents in contradiction to the provisions of these Acts. In the event of any such action on the part of the contractor in contradiction to the provision of this clause he/she shall be fully responsible for the consequences arising out of it.
20. The Contractor shall employ or engage his own workmen and shall strictly abide by all requirements under the labour legislations in force from time to time including the payment of Wages Act, the Minimum wages Act, Industrial Disputes Act, Employees Provident fund Act, Workmen compensation Act, the Contract Labour (Regulation and Abolition) Act etc. If the Company incurs any liability in respect of any person employed/engaged by the Contractor, the Contractor shall indemnify the Company to the extent of such liability incurred by the Company.
21. The contractor shall insure the labourers engaged by him for the work and produce documentary proof to the Officer-in-Charge of the Company within 15 days from the date of receipt of Work Order. The contractor will be permitted to commence the work of extraction only after complying with the above instruction.
22. The quantity tendered is only approximate and the Company does not undertake responsibility of variation in yield or quantity. The contractor shall supply the entire material available in the entire contract area invariably at the agreed rate. Extraction work will be deemed complete only if the entire allotted area is clear felled and entire material available in the plantation is supplied to KPPL Log Yard within the contract period, irrespective of tendered quantity. Bidders are advised to inspect the site of work, its environments and be well acquainted with the actual area of working, probable yield, other prevalent conditions, positions regarding materials, labour market conditions, fluctuations of the rate and quote his rates accordingly after considering all relevant factors. No claims whatsoever for revision of rates on these or any other account shall be entertained at a later date after submission of bids or extension of period.
23. In case of any material lost due to fire damage, flood, theft etc., the contractor is liable to reimburse the Company.
24. The Contractor shall be responsible for the safety of the Institutions/ Government department properties in the contract area.
25. If at any time the progress of the work is not found satisfactory at the opinion of the Company, only part bill shall be released. Any item of work not done satisfactorily shall be got done if necessary by other agencies at the risk and cost of the Contractor.
26. Transportation shall be done only along the route specified in the permit. The safety of the raw materials removed from the contract area till it reaches the Mill Yard at Newsprint Nagar vests with the Contractors and any malpractice, irregularity or manipulation if noticed by the KPPL Officials or other agencies during the course of transport, the contract shall be liable for cancellation and the security deposit shall be forfeited. In addition, the contractor shall be liable to pay any other penalties as ordered by the Company. In case of cancellation of contract, Company reserves the right to get the balance work done at the risk and cost of Contractor.

27. If the Contractor violates all or any of the conditions laid down in this tender or purchase order or agreement, the contract is liable to be cancelled by the Company and the security deposit shall be forfeited to the Company apart from getting the work done at the risk and cost of the contractor.
28. The Contractor shall ensure his physical presence or the physical presence of his authorized agent in the contract area and comply with the orders and instructions issued by the Officers and Staff of Kerala Paper Products Ltd., from time to time, in the matter of collection, stacking and removal of raw materials under this contract.
29. Under any circumstances, during the raw material extraction work, the contractor shall not construct new roads and/or do any improvement works of the existing roads inside the areas by using any heavy machinery or other means without prior written permission from KPPL and concerned Institutions/Government Departments authorities.
30. The Contractor shall furnish to the KPPL Officer-in-charge of the extraction work, the names of the agents or Sub-agents proposed to be engaged for the work and they shall be engaged only after getting permission from the FDP Officer in charge.
31. The Contractor shall not sublet the work to any other agent or agents under any circumstance without the approval of the competent authority.
32. The Contractor shall be liable to pay any amount due to any workmen or mazdoor, engaged as per Workmen Compensation Act or as per provisions of Labour or similar laws. In case of complaints regarding non-payment of wages to any labourer employed by the contractor the amount due shall be retained from the contractor's Bills/SD till the issue is settled and a written declaration from the complainant is produced in this respect.
33. The trucks used for transportation of raw materials shall have valid 'Pollution Under Control Certificate' as specified in the Motor Vehicles Act and Rules. These records are to be made available in the vehicles for any check by KPPL representatives or any other agencies.
34. Transportation of materials shall be done in a safe and controlled manner, displaying the safety data sheets wherever applicable. The Contractor shall comply with the provisions in the Motor Vehicles Act and Rules in respect of limit of weight in each truckload.
35. The Contractor shall be liable for prosecution and for payment of value of timber etc., illicitly felled or removed as assessed by KPPL/Institution/Government Department Authorities.
36. If the Contractor violates all or any of the conditions laid down in this tender or work order or agreement, the contract is liable to be cancelled by the Company and the Security Deposit shall be forfeited to the Company apart from getting the work done at the risk and cost of the contractor.
37. Accepting authority for the purpose of this contract shall be the Special Officer, Kerala Paper Products Limited., Newsprint Nagar. P.O. Kottayam District or any Officer authorised by him.
38. All disputed differences arising out of or in connection with the contract shall be subject to the jurisdiction of the Court at Kottayam.

**For Kerala Paper Products Limited**

**Sd/**

**HoD (Coml)**

**Signature of the bidder**

**KERALA PAPER PRODUCTS LIMITED**

**(Government of Kerala Undertaking)**

**NEWSPRINTNAGAR PO, KOTTAYAM.**

**KERALA – 686 616.**

**TENDER FORM**

**( To be submitted by the Bidder )**

THE HoD [COML]  
KERALA PAPER PRODUCTS LIMITED,  
NEWSPRINT NAGAR.P.O.  
KOTTAYAM DISTRICT  
KERALA-686 616.

Dear Sir,

I/We .....S/o..... Resident of ..... hereby offer to clear fell the entire pulp wood available in the contract area irrespective of the species, convert into billets/pieces in the required manner, length etc., collect, debark pulp wood, split oversized billets stack in the contract area, load and transport to Kerala Paper Products Limited, Newsprint Nagar as directed and all other incidental items of works like cleaning around stumps, necessary protection against fire etc., and delivery of the entire quantity of pulp wood available from the contract area at the rates quoted in the schedule of Items of work in accordance with the terms and conditions of the Tender Notice.

The Bank Draft No.....dt.....for Rs.....(In words).....in the name of .....is enclosed as Earnest Money Deposit.

I/We .....hereby distinctly and expressly declare and acknowledge that before the submission of my/our bid, I/We have carefully followed the instructions in the Tender Notice and have read the conditions of the contract therein. I/We have made such examination of the contract documents and quantities of the work and location from where wood is to be felled, collected, loaded and transported so as to enable me/us thoroughly understand the contents of the same distinctly agreed that I/We will not hereafter make any claim or demand upon you, based upon/arising out of any misunderstanding or misconception or mistake on my/our part, of the said requirements, covenants, agreements, stipulations, restrictions and conditions. The form of Declaration duly filled in is also enclosed.

Yours faithfully,

Signature of the bidder:  
Name and address:

Place:  
Date :

**KERALA PAPER PRODUCTS LIMITED**  
**NEWSPRINT NAGAR**

**TENDER NOTICE NO. KPPL/FDP/02/W/11/2024 DATED 30.10.2024**

<b>Contract Area Number</b>	<b>Location of plantation</b>	<b>Species</b>	<b>Approx. Quantity in MT (Net Wt.)</b>
<b>1.</b>	a) Autokast Limited, Cherthala and nearby Institutions/Government Departments (Acacia-230 MT, Miscellaneous pulp wood – 20 MT) b) PWD Sub Division, Changanassery – Karukachal-Nethallur Road and nearby Institutions/Government Departments (Acacia-40 MT, Miscellaneous pulp wood – 10MT) C) Kerala Water Authority- W.S.P Division, Vaikom- Ayyarkulangara Quarters Compound (Miscellaneous pulp wood-30 MT)	<b>Acacia and Miscellaneous pulpwood</b>	<b>330</b>

**SCHEDULE OF ITEMS OF WORK**

<b>1</b>	CLEAR FELLING THE TOTAL QUANTITY OF PULPWOOD OF ACACIA AND MISCELLANEOUS SPECIES CONVERTING INTO BILLETS/PIECES IN THE REQUIRED MANNER AND LENGTH ETC, COLLECTION, DEBARKING, SPLITTING OVERSIZED BILLETS, STACKING IN THE CONTRACT AREA INCLUDING MAINTENANCE OF EXISTING ROADS INSIDE THE CONTRACT AREA, LOADING, TRANSPORTING INSIDE THE AREA, UNLOADING AND RELOADING AT INTERMEDIATE LOADING POINTS, IF NECESSARY AS DIRECTED AND ALL OTHER INCIDENTAL ITEMS OF WORKS LIKE SILVICULTURAL OPERATIONS, CLEANING AROUND STUMPS, NECESSARY PROTECTION AGAINST FIRE ETC.
<b>2</b>	TRANSPORTATION TO THE PREMISES OF KERALA PAPER PRODUCTS LIMITED, NEWSPRINT NAGAR AND DELIVERY OF THE QUANTITY OF MATERIALS FROM THE ABOVE CONTRACT AREA.



Sl.No.	ITEM DESCRIPTION	Rate to be quoted by the bidder per MT of wood for delivery at KPPL yard,Newsprint Nagar		
		Basic rate (Rs)	GST (Rs)	Total Rate inclusive of GST(Rs)
1.	Rate for extraction of material including all incidental expenditure			
2.	Rate for Transportation of material from coupe to KPPL Log Yard			
<b>GRAND TOTAL ( ` )</b>				
TOTAL BASIC RATE/MT Rs. ....../- (Rupees...../-.)				
TOTAL ALL INCLUSIVE RATE/MT. Rs...../-. (Rupees...../-.)				

SIGNATURE

PLACE:

NAME AND ADDRESS OF THE BIDDER

