

**Kerala Paper Products Limited**  
(Government of Kerala Undertaking)

Newsprint Nagar, KOTTAYAM  
KERALA - 686616. INDIA.  
Website : [www.keralapaper.in](http://www.keralapaper.in)  
CIN: U21013KL1983GOI003735  
GST: 32AAACH5288E2ZR

**TENDER DOCUMENT**

**KPPL/IMP/UPC/10/24**

**SUPPLY OF WASTE PAPER - SOP 2**

---

Corrigenda / clarification if any to this tender shall be published  
in KPPL/ Kerala E-Tender Portal only

---

**KERALA PAPER PRODUCTS LIMITED**

(A GOVERNMENT OF KERALA UNDERTAKING)

NEWSPRINT NAGAR-686616

DIST KOTTAYAM, KERALA

E-mail: [upc@kpplonline.in](mailto:upc@kpplonline.in)

E Tender site-[etenders.kerala.gov.in](http://etenders.kerala.gov.in)

[Type text]

TENDER NO.KPPL/IMP/UPC/10/24

**SUPPLY OF WASTE PAPER SOP2**

<b>TENDER NO.</b>	<b>:</b>	<b>KPPL/IMP/UPC/10/24</b>
<b>SORTED OFFICE PAPER (SOP)2</b>	<b>:</b>	<b>1000MT</b>
<b>LAST DATE AND TIME FOR SUBMISSION OF BID</b>	<b>:</b>	<b>05/12/2024 15.00HRS</b>
<b>DATE AND TIME OF OPENING OF PART 1 BID</b>	<b>:</b>	<b>06/12/2024 15.30HRS</b>
<b>KPPL BANK DETAILS</b>	<b>:</b>	<b>SBI MOPS GATE WAY MODE</b>

NAME & SIGNATURE OF BIDDER WITH SEAL AND DATE

2

<b>ENCLOSURES</b>				
<b>SL NO.</b>	<b>DESCRIPTION</b>	<b>ANNEXURE NO.</b>	<b>NO.OF PAGES</b>	<b>PAGE NO</b>
1	NOTICE	I	1	5
2	PRE-QUALIFICATION CRITERIA	II	1	6
3	SPECIFICATION	III	3	7-9
4	SPECIAL CONDITIONS OF CONTRACT	IV	7	10-17
5	FORMAT FOR COMMERCIAL TERMS AND CONDITIONS	V	3	18-20
6	PRICE BID FORMAT	VI	1	21
7	UNDERTAKING BY THE BIDDER	VII	1	22
8	SCHEDULE OF DEVIATIONS FROM GENERAL TERMS & CONDITIONS	VIII	1	23
9	GUIDELINES FOR E-PROCUREMENT	IX	6	24-29

KPPL/IMP/UPC/08/24	<b>DATED</b> : 21/11/2024
Sub: Invitation of Bids (Two part system) for supply of sorted office paper-2	<b>Last date of receipt</b> : 05/12/2024 15.00 Hrs
	<b>Bid Opening date</b> : 06/12/2024 15.30 Hrs
	<b>EMD</b> : Rs.50,000/-
<b>1. Specification</b>	As per page No. 7 to 9
<b>2. Quantity</b>	<b>Sorted Office Paper-2 -1000MT</b>
<b>3. Price</b>	Price quoted shall be ALL INCLUSIVE PRICE FOR <b>CIF, Cochin</b> including transportation/insurance/ Taxes/Levies
<b>4. Delivery</b>	On staggered delivery basis @ 5-10 containers per shipment. Shipment to be completed within 60 days from the date of receipt of Purchase Order. The Purchaser reserves the right to cancel the Purchase Order if the required quantity is not delivered within the specified delivery period.
<b>5. Validity</b>	The rate quoted shall be kept valid for 15 days from the date of opening of the price bid. In the event of order, the order shall be kept valid for three months with a provision for further extension on mutual agreement from the date of expiry of validity of the order.
<b>6. Special conditions of contract</b>	Please see page 10 to 17

**KERALA PAPER PRODUCTS LIMITED**  
**(A GOVERNMENT OF KERALA UNDERTAKING)**  
**NEWSPRINT NAGAR-686616**  
**DIST.KOTTAYAM, KERALA**  
**E-mail:upc@kpplonline.in**

**NOTICE**

Tenders, under two-bid system are invited for supply of waste paper

<b>Tender No.</b>	<b>Description</b>	<b>Due Date</b>
<b>KPPL/IMP/UPC/10/24</b>	<b>SUPPLY OF SORTED OFFICE PAPER-2</b>	<b>05/12/2024 15.00 Hrs</b>

Tender Documents can be downloaded from KERALA E-TENDER PORTAL web site on or before the due date

KPPL reserves the right to accept/reject any or all tenders at its own discretion without assigning any reason whatsoever. KPPL is not responsible for any delay in submission of bid on due date and time.

Bidders on their own interest should ensure that all the required documents are furnished. Tenders received without the relevant documents shall be summarily rejected.

Bidders who don't comply with the conditions laid by KPPL will not be qualified in tender.

Corrigenda/clarification if any to this tender shall be published in KERALA E-TENDER PORTAL.in only. Portal address is etenders.kerala.gov.in.

**For Kerala Paper Products LTD**

**HOD (Commercial)**

NAME & SIGNATURE OF BIDDER WITH SEAL AND DATE